RCGP ANNUAL CONFERENCE AND EXHIBITION

ePoster and oral abstract submission guidelines

Deadline for submission: Friday 29 January 2027, 23:59 (GMT)
Event dates: Wednesday 27 and Thursday 28 October 2027

Submitting an ePoster and oral abstract

Have you completed a project, research study, improvement initiative or a piece of work could benefit the wider general practice community?

Share it with RCGP Annual Conference and Exhibition 2027.

Your work could spark new ideas, share practical learning and inspire colleagues across general practice. Submitting an abstract is also an opportunity to showcase your expertise, develop your presentation skills and raise your professional profile.

By presenting your work, you can:

- Share your learning with a diverse audience of GPs and healthcare professionals.
- Inspire new ideas and contribute to the wider conversation about the future of general practice.
- Develop your skills through presenting your work to a professional audience.
- Strengthen your CV by showcasing your experience, expertise and contribution to general practice.

Join hundreds of colleagues who share their work at RCGP Annual Conference each year. With over 350 ePosters and 60 oral presentations, there are opportunities to showcase work across a wide range of topics.

Have an idea, insight or project to share? We want to hear from you.

Key dates

Contact	rcgp.submissions@wonderly.agency
Submission deadline	Friday 29 January 2027, 23:59 (GMT)
Notification of outcome of submission	Wednesday 31 March 2027
Deadline to confirm acceptance and presenting authors	Wednesday 14 April 2027
Deadline for presenting authors to register to attend	Friday 14 May 2027
Deadline to upload ePoster	Monday 16 August 2027

Account set up and login

- **Platform:** Oxford Abstracts
- **Existing users:** Log in with your credentials. Use the 'forgot password' link under *'sign in or create account with email'* if needed.
- **New users:** Register using the email address you intend to use as your username. All correspondence and submission updates will be sent to this address.

Submission process and amending your submission

- **Saving progress:** Work auto-saves as you proceed, but you **must press the submit button** to generate the email link required to access and edit your work prior to the deadline.
- **Incomplete submissions:** Unsubmitted or incomplete abstracts will not be considered for review.
- **Multiple submissions:** These are permitted, however the exact same proposal cannot be submitted under more than one topic.

Submission agreement

- **Registration, attendance and fees:** Each presented poster requires a two-day in-person ticket purchased at the rate matching the presenter's professional status at the time of the conference. Presenters must be available to present in person, there is no option to present virtually. Presenters must pay for their own registration, travel, and accommodation expenses.
- **Registration deadline:** Presentations must register by the deadline or the abstract will be withdrawn.
- **Presenter limits:** Each individual may present only one poster. If you have multiple accepted posters, a co-author must be assigned to present any additional posters on your behalf.
- **Communication:** All updates will be sent to the submitter until the registration deadline, after which they will go directly to the presenting author. Submitters are responsible for sharing details with co-authors prior to this.
- **Organizer rights:** The RCGP reserves the right to withdraw any submission at any stage if the content or organisation is no longer deemed suitable.

Review criteria

All abstracts will be reviewed anonymously. No identifying features such as names of authors, names of hospitals, medical schools, clinics or cities should be listed in the title or text of the abstract. The names of the authors and their affiliations (institutions) will be requested separately when you submit the abstract online.

Reviewers are asked to mark the abstracts out of five, on the basis of the judging criteria listed below. A score of five is the highest that can be awarded. A score of zero is given when the submission cannot be judged due to the lack of information provided. It is the responsibility of the person submitting the abstract to ensure that the abstract addresses the following criteria.

1. The Problem/topic (Importance): Is this problem/topic important for GPs? Is the problem/topic clearly described/defined? Will this presentation add new knowledge/innovation for the audience?
2. The approach (Clarity): Is the approach proposed or taken both clear and well described? Are the methods used or proposed appropriate for the identified idea/problem/question? Were the methods innovative?
3. Findings (Trustworthiness): Do you believe the findings? Do the findings relate to the topic under question? Do these matter? Are they important? Will these results be of interest to the RCGP delegates?
4. Consequences (Significance): What are the implications of this study or would be the implications of this idea? Do these matter? Are they important? What does this all mean? Will these results influence or impact on clinical practice/education/policy/methodology?
5. Overall Impressions (Likely interest value): Was this a well-written abstract? Will it promote discussion and debate? Will this study/idea change anything? Will this work support the effective/productive work of GPs and the primary care team?

Poster abstract submission questions

Please read the instructions below carefully before preparing your abstract.

- Aim to capture the Programme Committee's interest.
- Be clear and concise.
- Check the abstract carefully for spelling, grammar, readability and clarity.

Q1 Topic

Select the most appropriate topic for your abstract.

- Adolescent health
- Clinical
- Digital health and AI
- Education
- Equality, diversity, inclusion and accessibility
- Future GP careers
- Health inequalities
- Innovation
- Integrated care and the MDT
- International

- Neighbourhood health
- Patient and community engagement
- Practice development
- Quality improvement
- Research
- Sustainability in general practice
- Urgent and unscheduled care

Q2 Preferred presentation type

Select your preferred presentation format (ePoster display and/or oral).

Oral presentation

- **Format:** A digital portrait display of your abstract on large screens in the poster area in the exhibition hall. Posters will also be viewable in the event app before, during and after the event. All templates and specifications will be provided.
- **Scheduled talk on the conference programme**: Oral presenters will be assigned a 10-minute scheduled talk (8-minute presentation + 2-minute Q&A) in a mini theatre in the exhibition hall.
- **Location & Timing:** Delivered on October 29 or 30 in the exhibition hall mini-theatres.

ePoster display

- **Format:** A digital portrait display of your abstract on large screens in the poster area in the exhibition hall. posters will also be viewable in the event app before, during and after the event. All templates and specifications will be provided.
- **Informal short talk at the poster screen:** poster presenters will be assigned a 6-minute slot (4-minute talk + 2-minute Q&A) for an informal talk about their research at their poster screen.

Q3 Title

Maximum 50 words

Your suggested title should be succinct yet clearly describe the abstract. Use sentence case (i.e. the first letter of the sentence is capitalised, with the rest being lowercase except for proper nouns and acronyms). Do not use any abbreviations in the title. The titles of accepted abstracts will be published in the final conference programme and on the conference app.

Q4 Abstract

Maximum 250 words

General style guidelines

- Use standard abbreviations. Define any unusual abbreviation in full at first use followed by abbreviation in parentheses.
- Use generic drug names.
- For proprietary products or equipment, include the manufacturer's name and location in parentheses.
- Check your abstract carefully before submitting; it will not be editable after the submission deadline.
- You may include up to one table and one graph. These are not included in the word count. Images, symbols, tables, and graphs should be clear and legible. Maximum file size 10MB.

Abstracts should be structured under the headings:

Aims/objectives/background
Briefly explain:

- What you set out to achieve
- Why the topic matters
- What is novel or different about your work

Methods/approach
Briefly describe

- The approach or methods used
- How the work was undertaken or is proposed

Outcomes/discussion
Summarise

- Key findings or outcomes
- Why they matter, including significant positive and negative findings
- What your findings, project or idea could change

Relevance/impact

- Explain the potential or actual impact on clinical practice, education, policy, methodology or other areas of general practice.

Q5 References

References are optional. You can use the format below to list references:

[1] Name of Source, Name of author, date
[2] Name of Source, Name of author, date

When quoting your references in the abstract text itself, please use either square [1] or curved brackets (2). For example:

Screening results in a clinically milder phenotype and achieves a fivefold reduction in diabetic ketoacidosis (DKA) at diagnosis [1].

Q6 Authors and affiliations

Please enter the main author and any co-authors associated with this abstract. Co-authors are not mandatory, but please ensure you add all authors at the time of submission as it will not be possible to add authors at a later stage. Please note you can list a maximum of 20 co-authors on your submission.

Q7 Declaration of interest

All presenters at the conference are required to declare any relevant interests before participating in an RCGP event, conference or educational session. This is to promote transparency and ensure that any actual, potential or perceived conflicts of interest are appropriately considered and managed.
Please provide details of any interests you hold that might reasonably be perceived as influencing what you say or do in this session. This may include financial, professional, personal, indirect or loyalty interests. When in doubt, please declare the interest.

All oral presenters at the conference will need to include a slide at the start of their presentation detailing any such conflicts of interest.

Please ensure you have read the RCGP Declarations of Interests Policy before completing this field.

Q8 Poster awards

Best award
The best posters submitted within each topic will be awarded with a Best poster award. The poster committee evaluates all posters on their design, clarity of the presentation and content.

All posters will automatically be considered for the poster award.

The winning posters in each category will be notified at the end of the conference on day one, and invited to give a short presentation during the afternoon break on day two in the ePoster screen area.

Adolescent Health Care award
To encourage GPs to provide higher standards of care for their teenage patients, a discretionary prize of £250 will be awarded to the best poster presented on the theme of Adolescent Health Care. This award is made in memory of Dr Kathy Phipps, an active and enthusiastic member of the RCGP Adolescent Health Group.

Discover GP: Rising Researchers award
All students (undergraduate) and foundation doctors (FY1 and FY2 – postgraduate) are invited to enter the 'Discover GP: Rising Researchers award' by ticking a box when completing the submission form.

The award celebrates exemplary research undertaken by medical students and foundation doctors on any topic related to general practice. First prize will be awarded a £150 Amazon voucher and four highly commended winners will each receive a £50 Amazon voucher.

Poster authors must be students (undergraduate) or foundation doctors (FY1 and FY2 – postgraduate) at the time of submission. Judging will take place during the Annual Conference and winners will be announced on day one of the conference.

Q9 Submission declaration

Please confirm your agreement to the following statement, in order for your abstract to be considered for presentation:

I confirm that I agree to be responsible for the organisation of my poster, including acknowledgement of the review outcome and registration of the presenting author by the deadline. I understand that to accept the invitation to display this poster at the event we must register one author for a two-day in-person ticket at the appropriate ticket category (at the time of the event) to present the poster. I accept that it is my responsibility to ensure that the presenting author is not presenting another poster at this event. I also agree that the conference organisers reserve the right to withdraw my submission at any stage, if they feel the content and/or organisation is no longer suitable